



1861 Scottsville Road, Building 10B
Rochester, NY 14623
Phone: 585-755-8811
Adminstration: 905-353-6056

SHIP TO LOCATION INFORMATION

*COMPANY NAME

*SHIP TO LOCATION NAME

*ADDRESS

*CITY

STATE:

*COUNTRY

ZIP CODE:

*RECEIVING HOURS

*ELECTRONIC BOL EMAIL #1

ELECTRONIC BOL EMAIL #2

*RECEIVING CONTACT NAME

*RECEIVING CONTACT PHONE NUMBER

*MAXIMUM CAPACITY (LBS)

*OFFLOADING METHOD

FORKLIFT OVERHEAD CRANE

OTHER

PACKAGING INSTRUCTIONS

SPECIAL INSTRUCTIONS

ADDITIONAL COMMENTS

*TARPING REQUIRED? (Y/N)

WINTER MONTHS ONLY (Y/N)

ALL YEAR (Y/N)

MTRS REQUIRED? (Y/N)

MTR EMAIL

*** = REQUIRED INFORMATION**